

USER MANUAL

For the website <u>www.sailtenders.co.in</u>

Version: 20240705

1. SAIL tender website

The "SAIL Tender Website" displays information pertaining to Tenders & EOIs issued by SAIL plants and related information.

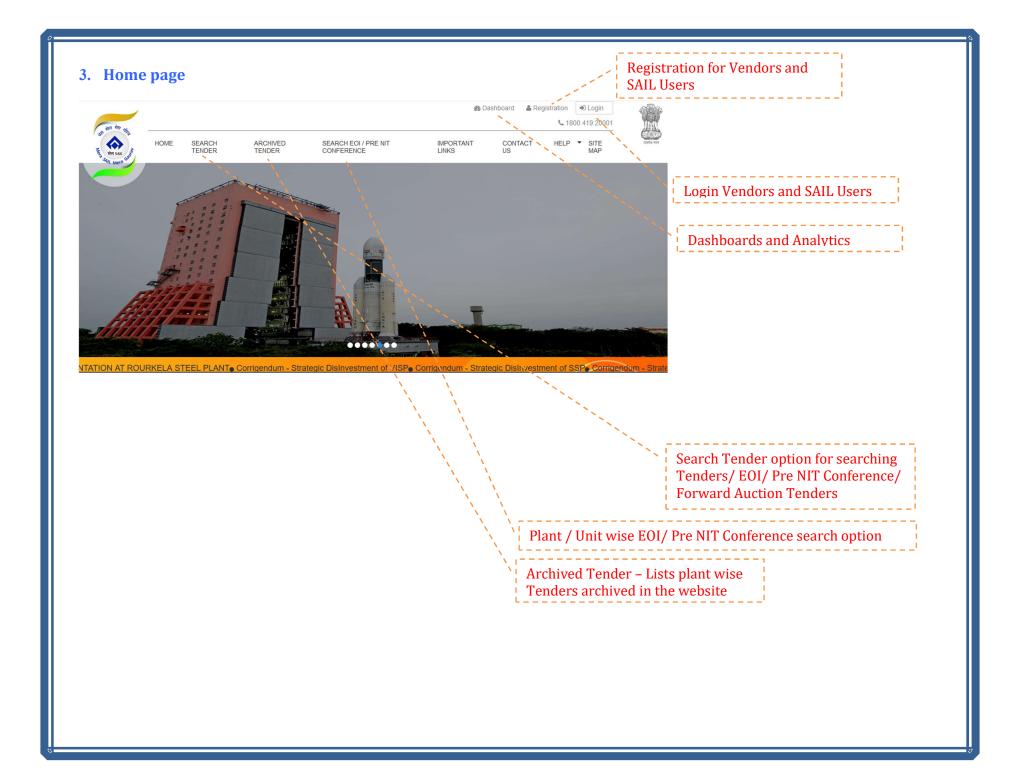
The scope of the website is to allow intended users to view and download complete Tender & EOI documents and facilitate in enlistment of MSME and Indigenous vendors.

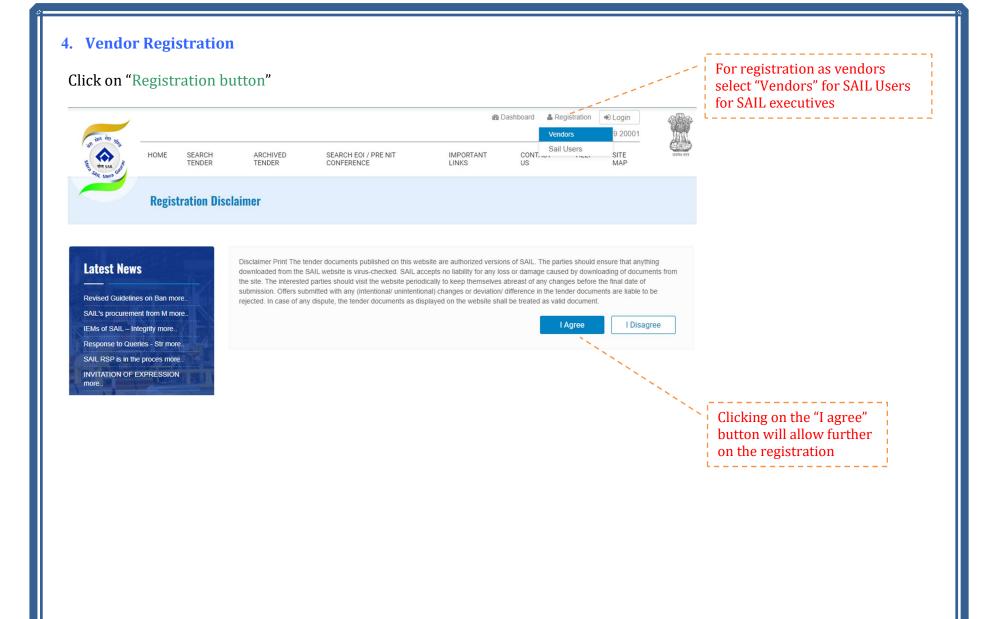
List of tenders and EOIs can be viewed by all website visitors. However, in order to download the complete Tender documents or EOIs, registration to the website is mandatory. Details of Vendor registrations and SAIL User registrations are mention in the subsequent sections of this manual.

A new user can generate a User ID and Password by completing a one-time & simple website registration process.

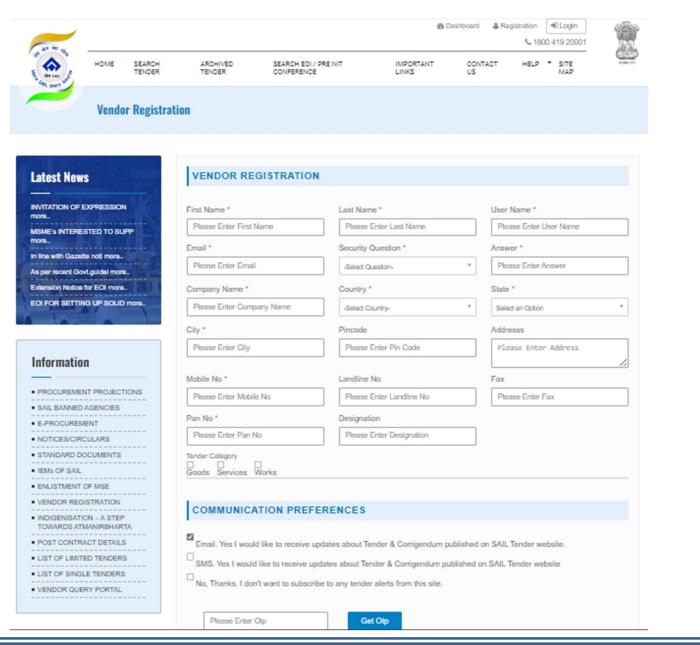
2. Key Features

- Display of latest tenders, EOI & corrigenda.
- Search enabled both general & category wise i.e., a short list of tenders for specific requirement.
- Circulars and Notifications for suppliers and customers.
- Online forms for Vendor registrations as per specified guidelines.
- Enlistment as MSME Vendors.
- Enlistment for Indigenous vendors in line with Global to Local initiative of GOI. (A step toward **Atmanirbharta**).
- Full text search option available to search particular tender using keywords.
- Tenders issued today search enabled in home screen to view tenders issued on current date.
- Tender Closing in Next 3 Days search enabled in home screen to view tenders closing in next 3 days.
- Dashboards with multiple parameter analysis.





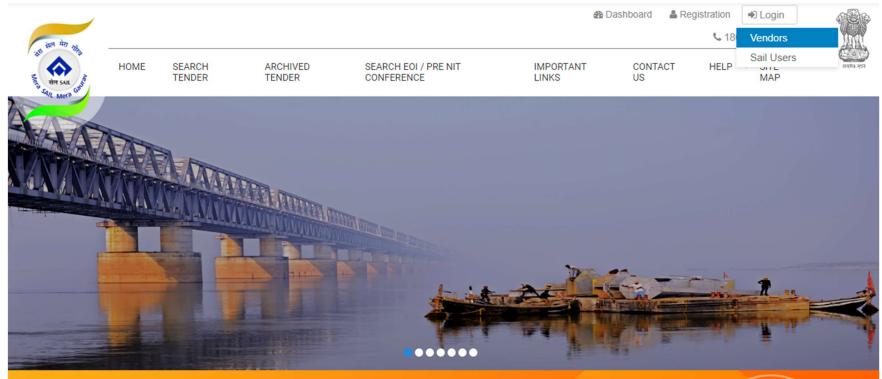
Vendor registration form is to be filled, OTP can be received by SMS or by email.



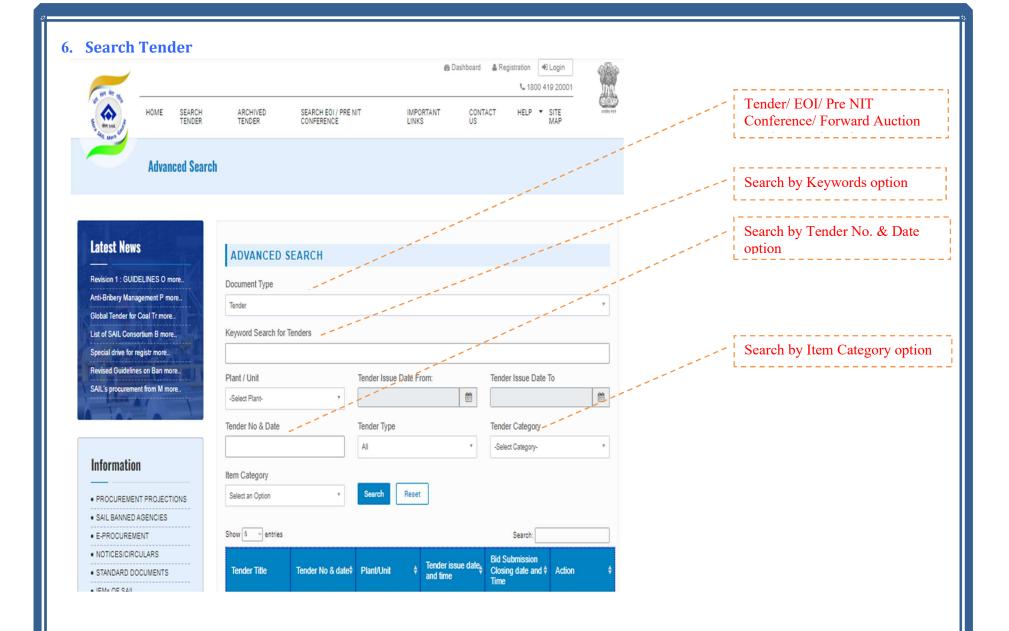
- Fill up all the mandatory fields marked with(*) in the Online Registration Form.
- Click on Submit button
- System will display the following message -"You have successfully completed your registration process on e-Tender Platform. Your User ID is ****."
- An email confirmation shall also be sent to the email id provided.

5. Vendor and SAIL User Login

- Click on the "Login" button and select "Vendor" or "SAIL User" option
- Key in your "User ID" and "Password"
- For SAIL Users digital certificate and the PKI component needs to be used.
- The PKI component can be obtained from the "Download" under the "Help" menu.



, Mozambique Inviting EOI for appointment of MDO for development of Zambeze Coal Project, Mozambique LTE in SRM at Rourkela Steel Plant w.e.f 01.04.2



7. Information

"Information" tab hosts the various links to the various sections of the website detailed below

- Procurement Projections
- SAIL Banned Parties
- E Procurement
- Notices / Circulars
- Standard Documents
- Enlistment of MSME
- Vendor Registration
- Indigenisation A Step towards Atmanirbharta
- Post Contract Details
- List of Limited Tenders
- List of Single Tenders
- Vendor Query Portal

Procurement Projections

The procurement projections list the Plants/Units wise procurement projection plans of the respective Plants/Units. The Procurement Projection plans can be downloaded and viewed.

PROCUREMENT PROJECTIONS

Latest News

MSMEBINIERESTED TO SUPPLY MATERIAL TO SAIL-RMD ARE REQUESTED TO CONTACT CGM(MM), SAIL-RMD at rmdmmd1@gmail.com FOR DETAILS

INVITATION OF EXPRESSION OF INTEREST (E0I) FOR DESIGN, ENGINEERING, SUPPLY, INSTALLATION, HOT TRIAL, COMMISSIONING and PERFORMANCE GUARANTEE OF NEW ONLINE HEAT TREATMENT,

Plants/Units				
ALL Bhilai Steel Plant	Durgapur Ste	el Plant	Rourkela Steel Plant	Bokaro Steel Plant
IISCO Steel Plant Cent	ral Marketing Orga	nisation (CMO) Raw Materials D	vision (RMD)
Alloy Steels Plant Sale	m Steel Plant	Visvesvaraya	Iron & Steel Plant	
Chandrapur FerroAlloys Plan	it (CFP) SAIL	REFRACTORY	UNIT Corporate C	office
Research & Development Ce	ntre for Iron & Stee	I (RDCIS)	SAIL Safety Organisati	on (SSO)
Centre for Engineering & Teo	hnology (CET)	Managemer	nt Training Institute (MTI)
SAIL GROWTH WORKS KULT	1 (SGW) Envi	ironment Man	agement Division (EMD)	Logistics and Infrastructure
Collieries Division Cen	tral Coal Supply Or	ganisation	Growth Division	
SAIL Refractory Company Li	mited (SRCL)			
Show to 👻 entries	- 4			Search:
Particulars			¢ Action	
Procurement Plan for SAIL REFR/	1 3		Download 📥	
Procurement Plan for SAIL SALE			Download 📥	
			1	

- PROCUREMENT PROJECTIONS
- SAIL BANNED PARTIES
- . E-PROCUREMENT
- NOTICES/CIRCULARS
- STANDARD DOCUMENTS
- ENLISTMENT OF MSME
- VENDOR REGISTRATION
- INDIGENISATION A STEP

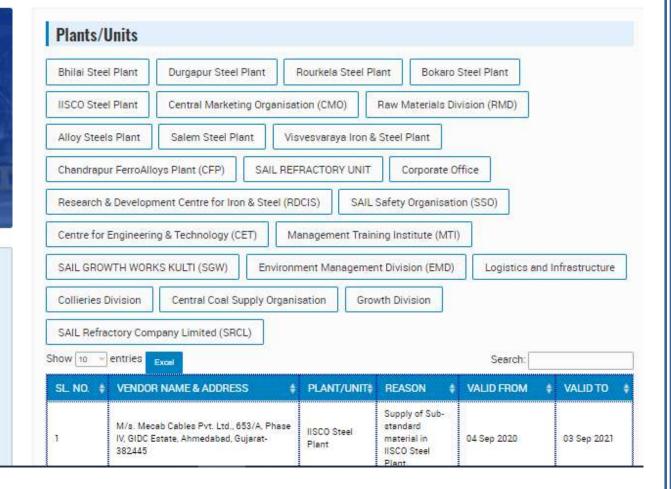
SAIL Banned Parties

The SAIL Banned parties section, lists the names of the vendors who are banned from Tender participation.

SAIL BANNED PARTIES

Latest News

01062020-219680 dtd 1.6.2020 regarding MSMEs, all vendors (Suppliers and Contractora) registered with SAIL Plants/ units are required to get their MSME status updated by furnishing relevant documents to the vendor development/ registration department of all plants/ units , at the earliest , preferably before 30.06.2020* This ahall help in implementing the special drive for undation of MSME date in our



- PROCUREMENT PROJECTIONS
- SAIL BANNED PARTIES
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- STANDARD DOCUMENTS
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- Electricity of Mome
- VENDOR REGISTRATION
- INDIGENISATION A STEP
- INDIGENISATION A STEP

E-Procurement .

The E-Procurement section, links to the e-procurement platforms of the various SAIL plants /units

Durgapur Steel Plant

Raw Materials Division (RMD)

Plants/Units

Bhilai Steel Plant

Latest News

only. Accordingly, all vendors of HSP are requested to get themselves empaneled in GEM portal for the identified items, so that, RSP can continue procurement from then

E-PROCUREMENT

Response to Queries - Strategic Disinvestment of SSP

Extention Notice For ASP

Extention Notice For SSP

Extention Notice For VISP

Visvesvaraya Iron & Steel Plant Chandrapur Ferro	Alloys Plant (CFP) SAIL REFRACTORY UNIT
Show to entries	Search:
Particulars	+ Action
SAIL Refractory Unit e-Procurement System	Click Here %
Raw Materials Division e-Procurement System	Click Here %
Visvesvaraya Iron & Steel Plant e-Procurement System	Click Here %
Salem Steel Plant e-Procurement System	Click Here %
Alloy Steels Plant e-Procurement System	Click Here %
IISCO Steel Plant e-Procurement System	Click Here %
Rourkels Steel Plant e-Procurement System	Click Here %
Durgapur Steel Plant e-Procurement System	Click Here %

Rourkela Steel Plant

Allov Steels Plant

Bokaro Steel Plant

- PROCUREMENT PROJECTION:
- SAIL BANNED PARTIES
- E-PROCUREMENT
- NOTICES/CIRCULARS
- STANDARD DOCUMENTS
- ENLISTMENT OF MSME
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Notices / Circulars

This section as the name suggest hosts the Notices and Circulars issued by the SAIL Plants and Units from time to time.



NOTICES/CIRCULARS

Latest News

Corrigendum - Strategic DisInvestment of VISP

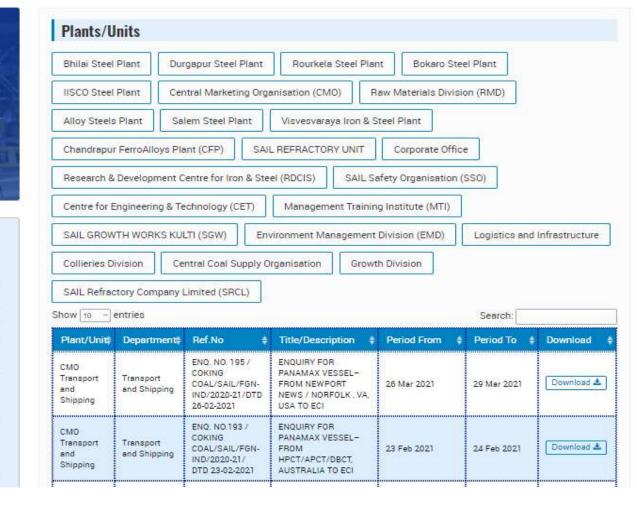
EOI FOR SETTING UP SOLID WASTE UTILISATION PLANT AT SAIL ISP

Extension Notice for EOI of ISP

Appointment of New IEM

As per recent Govt.guidelines all sellers providing goods and services to RSP should mandetorily register

- PROCUREMENT PROJECTIONS
- SAIL BANNED PARTIES
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- STANDARD DOCUMENTS
- ENLISTMENT OF MSME
- VENDOR REGISTRATION
- INDIGENISATION A STEP TOWARDS ATMANIRBHARTA
- POST CONTRACT DETAILS
- LIST OF LIMITED TENDERS
- LIST OF SINGLE TENDERS
- · LIST OF SINGLE TENDERS
- VENDOR QUERY PORTAL



Standard Documents

This section links the standard documents from the SAIL Plants/ Units uploaded on the website time to time.



STANDARD DOCUMENTS

Latest News

INTEREST (EOI) FOR DESIGN, ENGINEERING, SUPPLY, INSTALLATION, HOT TRIAL, COMMISSIONING and PERFORMANCE GUARANTEE OF NEW ONLINE HEAT TREATMENT, COOLING, STRAIGHTENING, FINISHING, TESTING, INSPECTION, WELDING & HANDLING FACILITIES FOR ROLLED RAILS IN UNIVERSAL SECTION MILL AT IISCO STEEL PLANT, BURNPUR, INDIA ON

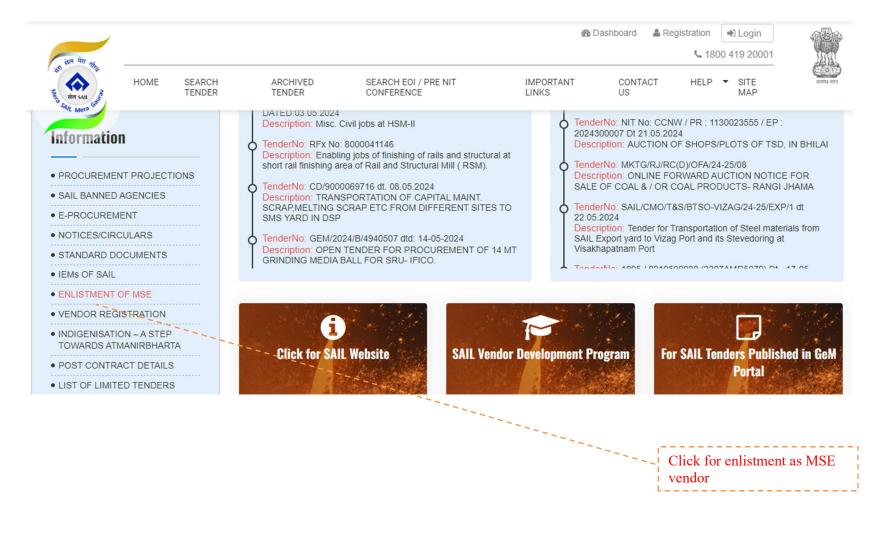
- PROCUREMENT PROJECTIONS
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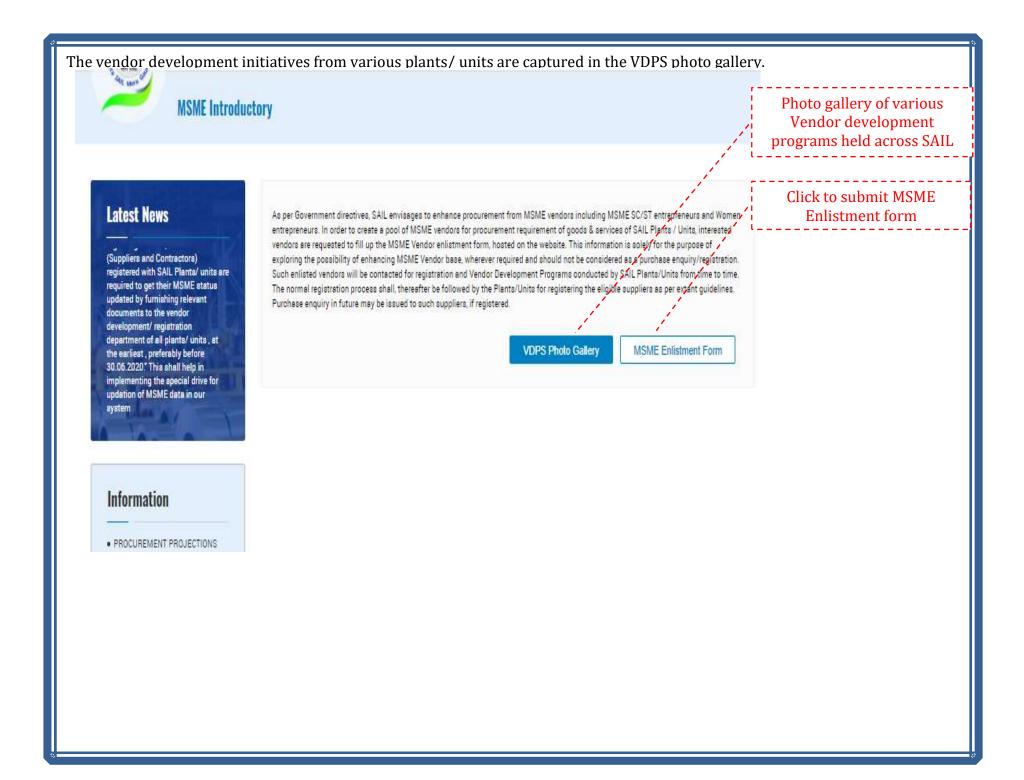
ALL Bhilai Steel Plant Du	urgapur Steel Plant	Rourkela Steel Plant	Bokaro Steel Plant
IISCO Steel Plant Central Mark	eting Organisation (CM	10) Raw Materials D	ivision (RMD)
Alloy Steels Plant Salem Steel	Plant Visvesvara	aya Iron & Steel Plant	
Chandrapur FerroAlloys Plant (CFP)	SAIL REFRACTO	RY UNIT Corporate (Office
Research & Development Centre for	Iron & Steel (RDCIS)	SAIL Safety Organisat	ion (SSO)
Centre for Engineering & Technology	(CET) Managem	ent Training Institute (MT	0
SAIL GROWTH WORKS KULTI (SGW)	Environment Ma	anagement Division (EMD)	Logistics and Infrastruct
Collieries Division Central Coa	I Supply Organisation	Growth Division	
Collieries Division Central Coal SAIL Refractory Company Limited (S		Growth Division	
SAIL Refractory Company Limited (S		Growth Division	Search:
SAIL Refractory Company Limited (S		Growth Division	Search:
SAIL Refractory Company Limited (S			Search:
SAIL Refractory Company Limited (S how 10 entries Particulars Standard Bidding Documents 2020 Terms and Conditions for Online EMD-Payr	menta 'RSP'	Action Download Download	Search:
SAIL Refractory Company Limited (S how 10 entries Particulars Standard Bidding Documents 2020 Terms and Conditions for Online EMD-Pays Bokaro Steel Plant-CC(Works)-NIT Terms a 21.10.2020)	ments 'RSP'	+ Action Download ± Download ± ef Download ±]
SAIL Refractory Company Limited (S how 10 entries Particulars Standard Bidding Documents 2020 Terms and Conditions for Online EMD-Pay Bokaro Steel Plant-CC(Works)-NIT Terms a	menta 'RSP'	+ Action Download ± Download ± ef Download ±	Search:

The vendor development initiatives from various plants/ units are captured in the VDPS photo gallery.

Enlistment of MSME vendors

This section allows users to enlist as MSME as well as SC/ST and women entrepreneurs in line with GOI initiatives





MSME Enlistment form

MSME Enlistment Form

Latest News

As per recent Govt guidelines all sellers providing goods and services to RSP should mandatorily register themselves on GeM portal and obtain a unique GeM Seller ID

In line with Gazette notification of Govt of India, Ref: CG-DL-E-01062020-219680 dtd 1.6.2020 regarding MSMEs, all vendors (Suppliers and Contractors) registered with SAIL Plants/ units are to not their MCME atotus

Information

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- INDIGENISATION A STEP

MSME ENLISTMENT

Name Of The Firm/Company *

Please Enter Name Of The Firm/Company

Registered Office Address *

Please Enter Address

STD Code

E-mail *

Please Enter STD Code

Please Enter Phone

Fax

Please Enter E-mail

Please Enter Company Website

Name & designation of Chief Executive/Director/Proprietor/Partners

Please Enter Name & designation of Chief Executive / Director / Proprietor / Partners

CONTACT PERSON DETAILS

Name & Designation *

Phone No.(Office)

Please Enter Name & designation of contact person

Please Enter Phone No. (Office)

Please Enter Fax

Website

Phone *

CORPORATE DETAILS				
Constitution of the firm *	CIN (Corporate lo	dentity No.) In Case LTD. Company, ETC.		
Select ~	Please Enter C	AN		
LLA No. In Case Of Partnership Firms		GSTIN		
Please Enter LLA No.		Please Enter GST	FIN	
UAM (Udyam Aadhar Memorandum No.) *		PAN *		
Please Enter UAM (Udyam Aadhar Memorandum No.)		Please Enter Pan	No	
tem Manufactured By Your Firm				
Please Enter Item Manufactured by yo	ur firm			
Service Provided By Your Firm				
Please Enter Service to be provided by	/ your firm			
Are You An MSME Unit ? *	MSME Unit Type		Company Status	
Select v	Select		Select	•
Start-Up India Firms, If Applicable		Make In India (Local Content Percentage)		
Please Enter Start-up India Firms Deta	ils	Please Enter Local content percentage		
GEM Registration ID. (This Will Be Requi	red While Placemen	t <mark>O</mark> f Order)		
				-18

Selection of plants and Units where the MSME vendor is interested in and click the Submit button.

The MSME vendor information captured are shared with the respective Plant's vendor development cells and SAIL Corporate office on a monthly basis.

Bhilai Steel Plant 🗶 Rourkela Steel Plant 🗶 Durgapur Steel Plant 🗶 Bokaro Steel Plant 🗶	
Submit	

Vendor registration

This sections contains the links to vendor registration forms of various Plants/ Units of SAIL.

VENDOR REGISTRATION

Latest News

obtain a unique GeM Seller ID In line with Gazette notification of Govt of India, Ref: CG-DL-E-01062020-219680 dtd 1.6.2020 regarding MSMEs, all vendors (Suppliers and Contractors) registered with SAIL Plants/ units are required to get their MSME status updated by furnishing relevant documents to the vendor development/ registration

- PROCUREMENT PROJECTIONS
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- E-PROCUREMENT
- NOTICES/CIRCULARS
- STANDARD DOCUMENTS

Plants/Units				
Durgapur Steel Plant	Rourkela Steel Plant	Corporate Office		
how 10 - entries			S	earch:
Particulars		÷	Action	¢
DSP-Time Extension Notice Contractors	and Application Form for Regia			
DSP - Application Form for F	12.2		Download 🛦	
DSP - Notice for Registration			Download 📥	
RSP-ADDITIONAL ITEM FOR	REGISTRATION		Download 📥	
RSP-RENEWAL REGN. FORM	A	Download 🛓		
RSP-NEW VENDOR REGN. F			Download 🛓	
APPLICATION FORM FOR V			Download 📥	
APPLICATION FORM FOR V			Download 📥	
howing 0 to 0 of 0 entries			-	Previous Next

An sure

Indigenisation – A Step Towards Atmanirbharta

Latest News

As per recent Govt.guidelines all sellers providing goods and services to RSP should mandatorily register themaelves on GeM portal and obtain a unique GeM Seller ID

In line with Gazette notification of Govt of India, Ref. CG-DL-E-01062020-219680 dtd 1.6.2020 regarding MSMEa, all vendors (Suppliers and Contractors) registered with SAIL Plants/ units are manimal to act their MCNC status

Information

- PROCUREMENT PROJECTIONS
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- STANDARD DOCUMENTS
- -----
- ENLISTMENT OF MSME
- VENDOR REGISTRATION

In line with the Atmanirbhar initiative of Government of India and to give thrust to 'Make in India' program of GOI, SAIL intends to explore the possibility of development of indigenous vendors for items procured through Global Tenders at SAIL Plants/Units. List of such items (Shop wise and Plant/Unit wise) is hosted on the website. Interested indigenous vendors are requested to go through the lists and provide their details along with items they intend to supply to SAIL Plants/Units in the Indigenisation Enlistment form, hosted on the website to the concerned SAIL Plant/Unit. This information is solely for the purpose of exploring the possibility of enhancing Indigenous Vendor base, wherever required and should not be considered as a purchase inquiry. For any further queries about these items, suppliers are requested to contact respective SAIL Plants/Units.

Go To Indigenisation Enlistment Form

Indigenisation Enlistment form to be filled up and submitted.

Name Of The Firm/Company *				
Please Enter Name of the firm/co	ompany			
Address *				
Please Enter Address				
STD Code	Phone *		Fax	
Please Enter STD Code	Please Enter P	hone	Please Enter Fax	
		Website		
E-mail *	Website			
Please Enter Email	Please Enter C	Company Website		
Please Enter Email	Please Enter C	10	fice)	
	AILS	Phone No.(O	fice) er Phone No.(Office)	
Please Enter Email CONTACT PERSON DETA Name & Designation *	AILS	Phone No.(O		
Please Enter Email CONTACT PERSON DET Name & Designation * Please Enter Name & designatio	AILS	Phone No.(O		
Please Enter Email CONTACT PERSON DETA Name & Designation * Please Enter Name & designatio Residence	AILS	Phone No.(O		

Indigenisation Enlistment form – Various Shop and Item details for the vendors to choose from

GSTIN	UAM (Udyam Aadhar Memorandum No.) *
Please Enter GSTIN	Please Enter UAM (Udyam Aadhar Memorandum No.)
PAN *	Item(s) Interested In
Please Enter Pan No	Please Enter Item Manufactured by your firm
Are You An MSME Unit ? *	MSME Unit Type
Select	v Select v
Start-Up India Firms, <mark>If</mark> Appl <mark>icable</mark>	Names Of Your Major Customers (Optional) If Any
Please Enter Start-up India Firms Details	Please Enter Name Of Major Customers
Shops	
Blast Furnace 😠 Finishing Mills 😠 E-Instrumentation & Autor	mation 🕷
Blast Furnace K Finishing Mills K E-Instrumentation & Autor	mation M
Avietion Speres	
Awation Spares Blast Furnece	
Avietion Sperce Blant Furnisce Coke Ovens	
Aviation Sparse Blast Furnace Coke Ovens E-Instrumentation & Automation	

Indigenisation Enlistment form – Various Shop and Item details for the vendors to choose from

w [1	a – ent Plant‡	tries Shop ‡	ltem 🔶	Required Annual Quantity 🛊	Search: Rate/Value Converted To INR
•	lISCO Steel Plant	Blast Furnace	Low Speed Plug For Low Speed Tilting Of Torpedo Ladle Car In Pom, Model No. Ct19	4	210400
D	IISCO Steel Plant		Ladle Car In Hmha, Model No. Cz20	4	217650
2	IISCO Steel Plant		Ladie Car in Pom Model No. Cz19	4	210400
2	lISCO Steel Plant	Blast Furnace	High Speed Plug For High Speed Tilting	4	217650

Submission of this form will initiate the details to flow to respective Plant's vendor development cells, ED MM, and ED Works.

Post Contract Details

The Post contract details sections enlist Plant/ Unit wise contract documents which can be viewed and downloaded

- List of Limited Tenders
- List of Single Tenders

The sections for Limited Tender and Single Tender are repositories of such tenders in Plant/Unit wise format. Details of Department, Validity and Brief description are displayed.

Vendor Query portal For information on gate-entry, GRN, bill submission, bill processing, final payment etc. registered vendors can login to the SAIL Vendor Query Portal भिलाई इस्पात सयत्र BHILAI STEEL PLANT SAIL VENDOR LOGIN **Vendor Query Portal** Username(PAN)* Inaugurated By Password* Shri Anil Kumar Chaudhary Captcha asnwer* Chairman **REFRESH CAPTCHA** Steel Authority Of India Limited LOGIN On Employee Login | Vendor Registration | Forgot Password 15th August 2020 Contact Us New SAIL Vendors may register with their PAN and other credentials on this portal. Registered Vendors may login and track the status of their supplies made to any SAIL Unit with single login and view information related to goods-entry, GRN, bill submission, bill processing, final payment etc.

For any assistance, may use "Contact us".

Develope

8. Archive Tender.

This section allows to search the archived Tenders by Plant, Tender name, Date search options.

Plant/Unit		Tender No			
Bhilai Steel Plant					
Tender Issue Date From		Tender Issue Date To			
	(f)				m
	Creation Date:	Tender Title	Search:	Plant/Linit*	Vi
	Creation Date\$	Tender Title 🗘		Plant/Unit	
Fender No and date \$	Nov 29 2019 6:27:24:220PM	OLFA for BLAST FURNACE GRANULATED SLAG(YANKEE MODULE)	Tender issue Date and Time Nov 29 2019 7:00:00:000PM	Bhilai Steel Plant	Dx Q
	Nov 29 2019 6:27:24:220PM Nov 13 2019 4:40:43:833PM	OLFA for BLAST FURNACE GRANULATED SLAG(YANKEE MODULE)	Tender issue Date and Time # Nov 29 2019 * 7:00:00:000PM * Nov 13 2019 * 5:15:00:000PM *	Bhilai Steel Plant Bhilai Steel Plant	٩

9. EOI/ Pre NIT Conference

This section allows to search and view the "Expression of Interest" for the Plants/Units of SAIL

				2 2)ashboard	& Registration	 Description Login 419 20001 	
HOME	SEARCH TENDER	ARCHIVED SEARCH TENDER CONFEI	H EOI / PRE NIT RENCE	IMPORTANT LINKS	CONTA US	CT HELP	▼ SITE MAP	संख्याव नगम
	Pre NIT Con	ference						
Latest News		Plant / Unit	Date From			Date To		
Tenders for Projects of S more. Open Advertisement for Em more IEMs of SAIL as on 15-10- mor	pre.	EOI / Pre NIT Conference Refer	rence EOI / Pre N	T Conference Descr	iption	Department		
Anti-Bribery Management P mo Global Tender for Coal Tr more		Archived No	• Search	Reset				
List of SAIL Consortium B more Special drive for registr more.		Show 5 v entries		,		Search:		

10. Important Links

Pri san

Links to various important websites are provided for ease of website viewers.

IMPORTANT LINKS

Latest News

Appointment of New IEM

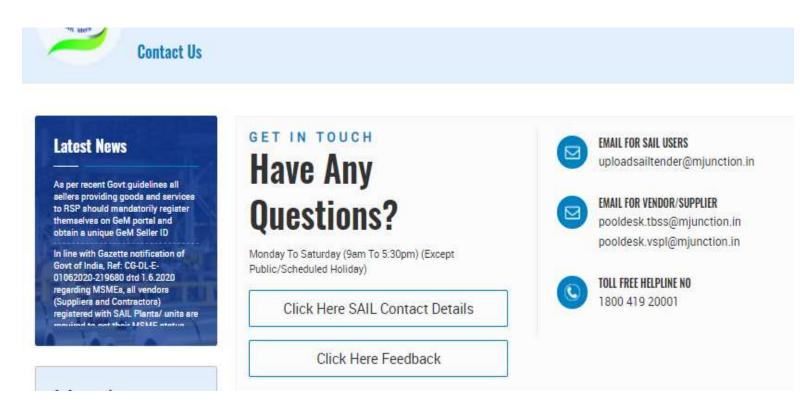
As per recent Govt.guidelines all sellers providing goods and services to RSP should mandatorily register themselves on GeM portal and obtain a unique GeM Seller ID

In line with Gazette notification of Govt of India, Ref. CG-DL-E-01062020-219680 dtd 1.6.2020 regarding MSMEs, all vendors (Suppliers and Contractors)

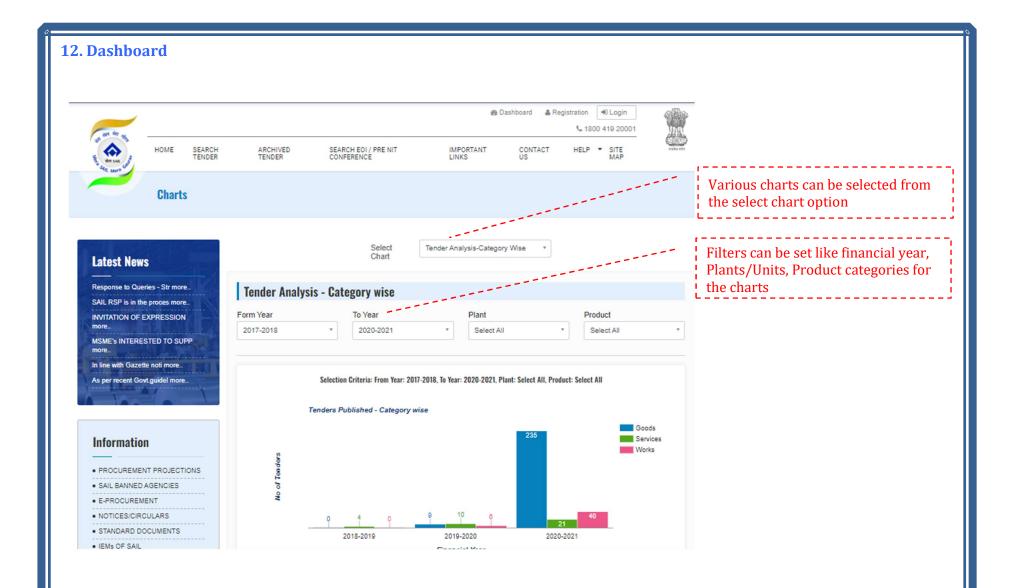
Show 10 v entries	Search
Particulars	
SAIL Corporate Website	
Mjunction Services Ltd.	
Directory of Indian Government	
Indian Government Tenders Info	
NSPCL	
Central Public Procurement Portal	
howing 1 to 6 of 6 entries	Previous 1 Ne

- PROCUREMENT PROJECTIONS
- SAIL BANNED PARTIES
- -----
- E-PROCUREMENT

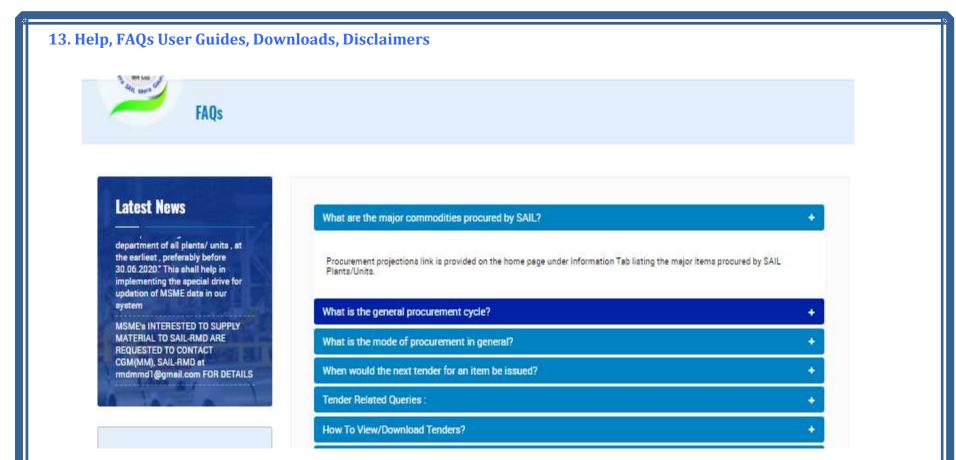
11. Contact us & Feedback



- Contact details of MM departments of SAIL are available.
- Feedback forms linking to "Mjunction's Turaant Upaay" portal
- Toll free helpline
- All operational and functional queries and for upload of Tenders, EOIs, corrigenda and other document emails should be sent by SAIL Users to <u>uploadsailtender@mjunction.in</u>



• The Dashboard hosts various charts along with filters like Financial year, Plant/Units, Product Category allowing a detailed display of parameters like Tender count, Corrigendum count, Tender Categories and the like.



The "HELP" section hosts FAQs, User guides, Disclaimers, and Download links for the users of the SAIL Tender website.

For any other queries/ issues/ feedbacks etc. one can email directly to uploadsailtender@mjunction.in

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