

SOP for upload of Forward auction Tender on SAIL Tender website

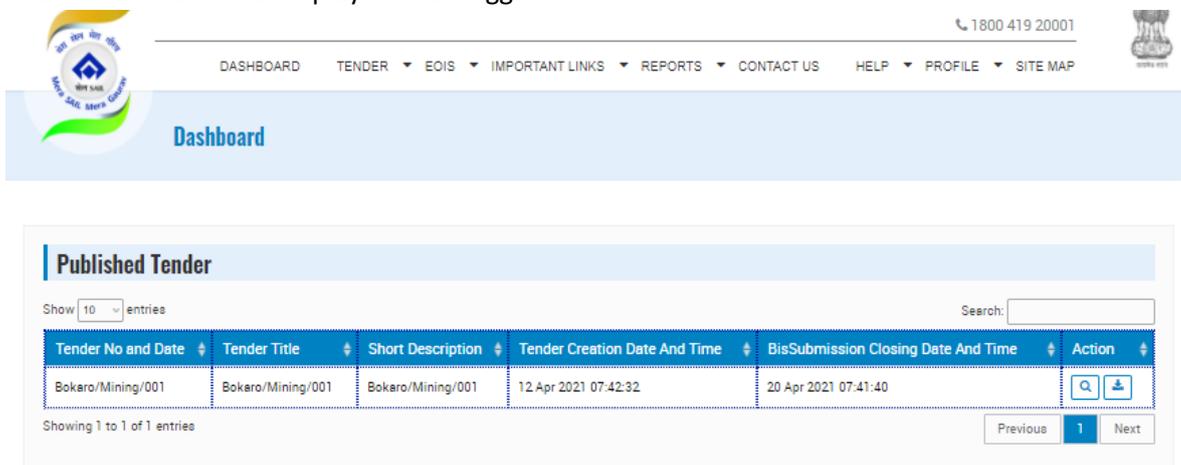
Forward Auction tenders can be uploaded by SAIL Users and if necessary by mjunction authorized personnel after logging into the portal with the designated user id and DSC certificate. Each user id is mapped to a DSC, so only the unique combination of both allows the users to log in to the SAIL Tender Website.

For SAIL user, who do not have User credentials, please click on the registration button for creation of the User Id and Password

1. Log on to SAIL Tender Website with user credentials and DSC certificate.



2. The User dashboard is displayed once logged in



Tender No and Date	Tender Title	Short Description	Tender Creation Date And Time	BisSubmission Closing Date And Time	Action
Bokero/Mining/001	Bokero/Mining/001	Bokero/Mining/001	12 Apr 2021 07:42:32	20 Apr 2021 07:41:40	[Search] [Download]

3. Go to Tender option on the top bar, and select “Forward Auction Tender” and “Create Tender” option as shown below

Registration Welcome, Demo User
1800 419 20001

DASHBOARD TENDER EOI IMPORTANT LINKS REPORTS CONTACT US HELP PROFILE SITE MAP

My Tender
My Limited Tender
My Cycle Tender
Forward Auction Tender
Create Tender
Edit Tender
Tenders Under Creation
My Cancelled Tenders
My Deleted Tenders
Create Corrigendum
Search Tender

Dashboard

Published Tender

Show 10 entries

Search:

Tender No and Date	Tender Title	Short Description	End Time	BisSubmission Closing Date And Time	Action
Bokero/Mining/001	Bokero/Mining/001	Bokero/Mining/001	12 Apr 2021 07:42:32	20 Apr 2021 07:41:40	 

Showing 1 to 1 of 1 entries

Previous 1 Next

4. The form for creation of tender would be displayed and need to be filled up

Create Forward Auction Tender

Organization * Steel Authority of India Limited Plant/Unit Name * Bokaro Steel Plant

Tender No and Date * Tender No and Date Tender Title * Tender Title

Short Description Short Description

Bidding Type * Select Form of Contract * Sale Tender Sector * Multi-Sectoral Product Master * Abrasives

Tender Category * Select Delivery Period Delivery Prid Tender Currency * Indian Rupees Bidding Document Fee * Not Applicable

EMD Amount EMD Amount Select Pre Bid Meeting * No Pre Bid Meeting From Pre Bid Meeting To

Bid Document Download Start Date & Time * Bid Document Download End Date & Time *

Forward Auction Start Date & Time * Bid Validity Period (in Days) * Bid Validity Period

Remarks Remarks

Name * Name Address * Address

Phone/Fax * Phone/Fax Email Address * Email Address Tender State Andaman and Nicobar

Submit

Post submit, a dialog box for upload of tender document would appear.

Registration Wel

Approve Tender

TENDER DETAILS

Tender No and Date	Bhillai Iron Ore 1	Tender Type	Open-Indigenous
Short Description	Bhillai Iron Ore 1	Tender Title	Bhillai Iron Ore 1

Document Upload **Upload Document**

Remarks *

Remarks

Approve **Close**

Upload Document

Brows File * **Choose** Document Description * Bhillai Iron Ore

9211285.pdf

Show 10 entries Search:

ACTION	DOCUMENT DESCRIPTION	UPLOAD DATE	FILE SIZE
No data available in table			

Showing 0 to 0 of 0 entries **Previous** **Next**

Upload **Close**

Approve Tender

TENDER DETAILS

Tender No and Date	Bhillai Iron Ore 1	Tender Type	Open-Indigenous
Short Description	Bhillai Iron Ore 1	Tender Title	Bhillai Iron Ore 1

Document Upload **Upload Document**

Remarks *

Published

Approve **Close**

Once uploaded and approved the Forward auction Tender is published on the SAIL tender website.

TENDER DETAILS	
Organization	Steel Authority of India Limited-Bhilai Steel Plant
Plant/Unit	Bhilai Steel Plant
Tender No and Date	Bhilai Iron Ore 1
Tender Title	Bhilai Iron Ore 1
Short Description	Bhilai Iron Ore 1
Delivery Period	60
Tender Type	Open-Indigenous
Tender Category	Goods
AMOUNT DETAILS	
Tender Currency	INR
Bidding Document/Processing Fee (INR)	Not Applicable
EMD Amount	20000000 (Iron Ore sale)
TENDER DATES	
Bid Document Download Start Date & Time (dd/mm/yyyy hh:mm:ss)	13 Apr 2021 17:33:49
Bid Document Download End Date & Time (dd/mm/yyyy hh:mm:ss)	14 Apr 2021 10:33:54
Pre Bid Meeting	No
Forward Auction Start Date And Time (mm/dd/yyyy hh:mm:ss):	22 Apr 2021 10:33:58
Bid Validity Period	45
Remarks	Iron Ore sale
CONTACT DETAILS	
Name	A Roy
Address	Salt Lake
Phone/Fax	9830769887
Email Address	ar@gmail.com
DOCUMENT DETAILS	
To View the document details Click here	📄

Print

Tender details are displayed along with the print option.

Step to issue Forward Auction Corrigendum

1. For issuing corrigendum for Forward Auctions, go to “Forward Auction Tender” then to “Create Corrigendum”

ction.in/Tender/CreateTender

Registration Welcome, Demo User 1800 419 20001

DASHBOARD TENDER EOIS IMPORTANT LINKS REPORTS CONTACT US HELP PROFILE SITE MAP

My Tender
My Limited Tender
My Cycle Tender
Forward Auction Tender

Create Tender
Edit Tender
Tenders Under Creation
My Cancelled Tenders
My Deleted Tenders
Create Corrigendum
Search Tender

Organization * Steel Authority of India Limited
Tender No and Date * Tender No and Date
Tender Title * Tender Title
Short Description Short Description
Bidder Type * Form of Contract * Tender Status * Product Master *

2. Search the Forward Auction Tender for which corrigendum is to be issued.

Corrigendum

Search Tenders For Corrigendum

Tender No and Date Tender No and Date
Tender Details Tender Details
Tender Type Select
Tender Category -Select Category- Item Category Select an Option
Tender From Date Tender To Date
Search Reset

SEARCH RESULT

Show 10 entries Search:

Tender No and Date	Tender Title	Tender Creation Date And Time	Bid Submission Closing Date & Time	Action
No data available in table				

Showing 0 to 0 of 0 entries Previous Next

3. Once the Tender is displayed, click on the edit button as shown below

Search Tenders For Corrigendum

Tender No and Date:

Tender Details:

Tender Type:

Tender Category:

Item Category:

Tender From Date:

Tender To Date:

SEARCH RESULT

Show entries

Search:

Tender No and Date	Tender Title	Tender Creation Date And Time	Bid Submission Closing Date & Time	Action
Bhillai Iron Ore 1	Bhillai Iron Ore 1	13 Apr 2021 17:33:49		<input type="button" value="Edit"/> <input type="button" value="Print"/>

Showing 1 to 1 of 1 entries

Edit button

4. Now Choose the corrigendum type and fill up the form as shown

TENDER DETAILS

Tender No and Date	Bhillai Iron Ore 1	Short Description	Bhillai Iron Ore 1
Tender Type	Open-Indigenous	Delivery Period	60

****N.B:Tick the checkboxes for which you are going to Create Corrigendum**

Corrigendum Subject *

Date and Time Details

Bid Document Download Start Date & Time:

Bid Document Download End Date & Time:

Forward Auction Opening Date & Time:

Amendments of Contract Condition

Special Condition

Upload Corrigendum Document

Others :

Corrigendum Details *

Remarks Details *

Click on Save.

5. Click on approve to approve the corrigendum

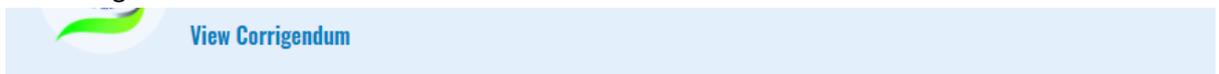
Approve Tender

TENDER DETAILS			
Tender No and Date	Bhillai Iron Ore 1	Tender Type	Open-Indigenous
Short Description	Bhillai Iron Ore 1	Tender Title	Bhillai Iron Ore 1

Remarks *

[Approve Corrigendum](#) [Close](#)

The corrigendum is shown



CORRIGENDUM SUBJECT	
Tender Extended	

DATE AND TIME DETAILS	
Bid Document Download Start Date And Time	2021-04-13 17:33:49
Bid Document Download End Date And Time	2021-04-14 10:33:54
Forward Auction Opening Date And Time	2021-04-23 10:33:58

CORRIGENDUM DETAILS	
Tender Extended	

REMARKS DETAILS	
Tender Extended	

Following Steps are the step for upload of Tenders by mjunction

In the event, the SAIL User is not able to upload the Forward Auction Tender, Mjunction's authorized personnel can upload the tender on the SAIL user's behalf, however the following details are to be emailed to mjunction's designated email id uploadsailtender@mjunction.in

1. All emails to be marked to uploadsailtender@mjunction.in (CC & BCC mail will not be considered).
2. The email should contain the Tender documents and any other document accompanying the Tender in PDF format.
3. The details of SAIL Users credentials (User id and Password). If the credentials are not available, then mjunction's user id and password may be used, however the same needs to be mentioned by the SAIL user in the email.
4. Forward Auction Tender upload form (Annexure I) needs to be duly filled and sent on the same mail.

If the mail request reaches mjunction by 12 noon on a working day, then the tender would be uploaded by EOD same working day, however for email received post 12 noon on a given day, the tender would be uploaded by end of next working. Sundays and other Government Holidays are considered as non-working days, request received on these days would be serviced on the next working day.

Annexure I

Format for Uploading Tender through mjunction:

Organization:*

Plant/Unit Name:*

Tender No and Date:*

Tender Title:*

Short Description:

Bidding Type:*

Form of Contract:*

Tender Sector:*

Product Master:*

Tender Category:*

Delivery Period:

Tender Currency:*

Bidding Document Fee:*

EMD Amount:

Select Pre Bid Meeting:

Pre Bid Meeting From:

Pre Bid Meeting To:

Bid Document Download Start Date & Time:*

Bid Document Download End Date & Time:*

Forward Auction Start Date & Time:*

Bid Validity Period (in Days):*

Remarks:

Name:*

Address:*

Phone/Fax:*

Email Address:*

Tender State:*

Note: Fields marked with * are mandatory fields and same needs to be field up for uploading tender documents